



Everpia JSC

Head office and factory

Phung xa, Van Lam District, Hanoi City, Vietnam

Tel: (84-321) 3791999 Fax: (84-321) 3791992

**INVITATION LETTER
ANNUAL SHAREHOLDERS' MEETING 2018
EVERPIA JSC.**

We would like to invite shareholders of Everpia JSC. to attend the "Annual Shareholders' Meeting yr. 2018 of Everpia JSC." at time and venue followed:

- **Date & Time:** 09:00 a.m. on Friday, 20th Apr, 2018
- **Meeting Place:** Everpia JSC. – Hung Yen Branch, Tan Quang commune, Van Lam district, Hung Yen province.

I. The issues shall be discussed and approved

1. Audited Financial Statement and Audited Consolidated Financial Statement of 2017
2. Report of Board of Directors and Audit Committee in the meeting
3. Profit distribution plan of 2017
4. Business plan for 2018
5. Independent auditing company for Financial Statement yr.2017
6. Chairman of Board of Directors to keep the General Director's position
7. Expenses paid for BOD'members and AC's members
8. Company charter amendment
9. Plan on issuing convertible bonds
10. And other issues (*if any*)

Documents for reference: Please contact Plan Team of Everpia Vietnam JSC. tel: (84-321) 3791777 (ext: 348), or visit the website www.everpia.vn from 06th Apr. 2018 for further information.

II. Authority to attend the Meeting:

Please kindly confirm your attendance. In case of attendance by authorization, please send or fax the "Power of Attorney" to the following address before 18th Apr. 2018

Plan Team – Branch of Everpia JSC.

Tan Quang commune, Van Lam district, Hung Yen province.

Fax: (84-321) 3791999

Please show the following documents upon arrival:

1. For Institution: Invitation, Power of Attorney, Copy of Business license;
2. For Individual: Invitation, ID card / Passport, Power of Attorney (*in case of Authorization*).

Attached documents:

Form "Power of attorney"

